

## QUESTIONS & RESPONSES #01

RFP or RFQ / TITLE 071183 | On-Call Water Quality Program Support Services

CONTACT Phil Thompson, Procurement

EMAIL procurement@portoftacoma.com

PHONE NUMBER 253-428-8697

SUBMITTAL DUE DATE November 7, 2019 @2:00 PM (PST)

Q&A ISSUE DATE October 24, 2019

PROPOSER QUESTIONS	PORT RESPONSES	RFP/ RFQ Section
Do staff resumes count toward the 10 page limit if they're provided in a separate appendix?	No, resumes are considered separate appendices and do not count toward the 10 pages.	
On page 2 of 4 of the RFQ for On-Call Water Quality Program Support Services, it mentions compensation should be included in a separate Adobe Acrobat PDF format. Is compensation required for this submittal?	Not at this time.	
Are two-page resumes acceptable in an Appendix, not to be included in the page count?	See the first Q/A above.	
For the 10 sheet page limit, is this single or double sided?	The limit is 10 numbered pages. It is left up to the submitter to decide if they prefer 10 single sided pages or 5 double sided pages.	
Can we include all of our resumes in an appendix?	See the first Q/A above.	
Can we bid on both categories? And if so, is that 10 pages each?	There is no caveat against submitting for both categories. The Respondent who chooses to do so would be expected to provide two separate submissions that clearly indicated which category each was addressing. We understand that there would be a great deal of overlap between the two submissions but that is no cause for concern.	
Section C of the RFQ references requested appendices, but no additional details are listed. We assume 1-page resumes of key team members should be included in an appendix and be excluded from the page count. Is that correct? Is there other information that should be in the appendices?	See the first Q/A above.	