



# TASK ORDER

Contract Number: \_\_\_\_\_

GL/Project Number: \_\_\_\_\_

Task Number:

**Consultant Name:** \_\_\_\_\_

**Project Manager:** \_\_\_\_\_

**Scope of Work:** Short description of project work goes here.

**Estimated Time:** \_\_\_\_\_

**Rate Structure:** Task / Day / Hour (circle one)

**Rate:** \$\_\_\_\_\_

**Project Estimate:** \$\_\_\_\_\_

**Deliverables:** List of all deliverables are to be listed here.

**Revision?** Yes / No (circle one) Date: \_\_\_\_\_

\_\_\_\_\_  
Consultant Date

**Approved By:**

\_\_\_\_\_  
Project Manager Date