



November 12, 2019

**TO: HOLDERS LIST**

**SUBJECT: On-Call Electrical & Mechanical Engineering Services  
CONTRACT NO. 071188**

**ADDENDUM NUMBER # 01**

This addendum is issued to add, remove, clarify and amend the following:

**PROCUREMENT PROCESS**

**A. Scope of Services-Section B, page 2**

- a. Other services may include, but are not limited to, the following:
- Construction Management of small projects
  - Constructability reviews
  - Peer design reviews
  - Field/site investigations
  - Commissioning
  - System evaluation and analysis
  - Attend meetings as requested by the Port
  - **Conduct field investigations to evaluate conditions.**
  - **Perform cost/benefit analysis.**
  - Confer with the City on project requirements and schedules **and Tacoma Public Utilities (TPU) on project requirements and schedules, as needed, during all phases of design and construction.**
  - Provide consultation and advice to the City during all phases of design and construction.
  - **Provide assistance with analyzing, troubleshooting, and providing solutions to problems experienced with operation and maintenance of existing electrical/instrumentation and controls (EI&C) systems and equipment.**