

# Pre-Bid Meeting Agenda

August 15, 2017

## Bridge Crane in the Strad House

Contract No. 070651 | Project No. 101116.01

### 1. Introductions

- a. Stan Ryter, Project Manager
- b. Sherry Arciniega, Sr. Contracts Administrator

### 2. Division 00 Procurement and Contracting Requirements

- a. Section 00 11 13 Advertisement for Bids
  - i. Bid Opening: **August 22, 2017 at 2:00 p.m.** at the Port Administration Office.
  - ii. Estimated Cost: **\$140,000 to \$200,000**
  - iii. Site Visit: Following Pre-Bid
  - iv. Bidder questions submitted to [procurement@portoftacoma.com](mailto:procurement@portoftacoma.com) by **August 15, 2017**
  - v. Bidding Documents: [www.portoftacoma.com](http://www.portoftacoma.com)
- b. Section 00 21 00 Instructions to Bidders
  - i. Bidder Responsibility (Paragraph 3.05)
- c. Section 00 41 43 Bid Form
  - i. Bid Items
  - ii. Bid form signed by Authorized person
  - iii. Fill in all blanks
  - iv. Acknowledge all addenda
  - v. Contract Time: **188 Calendar Days**
  - vi. Liquidated Damages: **\$500/Day**
- d. Section 01 31 23 Web Based Construction Management

### 3. Division 01 General Requirements

- a. Section 01 10 00 Summary
  - i. Scope
    - A. The accompanying Drawings and Specifications show and describe the location and type of Work to be performed under this project. Work is more specifically defined on the drawings listed in Section 00 01 15.

B. The Work under this contract is to provide, furnish and install all labor, materials and equipment required to complete the work, installed, tested, and ready for use, and as described in these documents.

C. The Bridge Crane in the Strad House consists of: Manufacturing, installing and testing a 12 Metric ton bridge crane in Bay 3 and 4 of the Maintenance Building at the Port of Tacoma. Structural modifications to the existing bridge crane support structure and an extension of the building's 480V electrical service.

1. Manufacturing, installing and testing a 12 Metric ton bridge crane in Bay 3 and 4 of the Maintenance Building at the Port of Tacoma
2. Structural modifications to the existing support structure
3. Electrical work to extend the building's 480V service to the new bridge crane

**LOCATION**

A. The work is located at: The Port of Tacoma Maintenance Building, 902 Port of Tacoma Road, Tacoma, WA 98421

**b. 01 14 00 Work Restrictions**

**i. Site Access**

**ii. Electrical Work Restrictions**

1. Electrical Work Constraints:
  - a. Coordinate shutdown of 480V power 48 hrs in advance with the Port Project Manager.
  - b. Power shutdown of 480V service limited to 4 hours

**4. Questions**

**5. Site Visit**