



QUESTIONS & RESPONSES #01

RFP or RFQ / TITLE 070533 - On-Call Architectural Services 2017

CONTACT PROCUREMENT

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PHONE NUMBER 253-383-9458

SUBMITTAL DUE DATE February 9, 2017 @ 2:00 PM (PST)

Q&A ISSUE DATE January 30, 2017

ITEM #	PROPOSER QUESTIONS	PORT RESPONSES
1	Under the previous On-Call contract from 2014 for Architectural Services, how many task orders were issued and for what projects?	Two (2) on-call agreements were issued. PSA 069964 had 9 task orders (see Attachment 1). PSA 069985 had 1 task order (see Attachment 2).
2	What specific upcoming projects does the port anticipate under this new On-Call contract?	It is not known at this time. There is no guarantee there will be work.
3	How many on-call agreements does the Port intend to offer?	Up to two (2) agreements.
4	Under Section C. Qualification Elements and Evaluation Criteria No. 1, Bullet Point 2 asks to provide an organizational chart and to identify Key Back up personnel. Could you explain what is meant by Key Back Up Personnel? Is that referring to support staff (junior architects, etc.)?	"Key back up personnel" refers to replacements if someone on your proposed team is not available for a task order or is no longer working for your firm.

ON-CALL SERVICES FOR ARCHITECTURAL
Contract No. 069964

On-Call Contract / Task Order Log

TO#	TO Title	PM	Project No.	Original TO Amt	TO Rev Totals	Total TO Amt	Status - Open / Closed
1	1202 POT Rd Roof & Siding Repairs	Rick Unruh	10-6420-00-1312-06	\$2,500.00	\$750.00	\$3,250.00	Closed
2	HR Department Remodal	Carol Rhodes	091527	\$5,750.00	\$0.00	\$5,750.00	Closed
3	Fabulich Center Commission Space Renovation	Dave Myers	6005-50	\$5,000.00	\$0.00	\$5,000.00	Closed
4	Roof Evaluation of Trident Bldgs	Rick Unruh	6005-00-1810-06	\$7,400.00	-\$198.75	\$7,201.25	Closed
5	TOTE Terminal Control Tower Roof Assessment	Pedro Reyes	20-6005-82	\$4,000.00	\$0.00	\$4,000.00	Closed
6	PCT Strad Building Roof Assessment	Dave Myers	101051.01	\$6,790.00	\$2,388.20	\$9,178.20	Closed
7	TOTE Marine Tower Roof Replacement	Pedro Reyes	101057.01	\$25,447.00	\$3,992.00	\$29,439.00	Done 12/31/16
8	Condition Survey and Repairs Design, PCT Building A5	Dave Myers	101051.01	\$67,088.00	\$0.00	\$67,088.00	Open
9	PCT Building Envelope Assessment Project	Dave Myers	20-6005-00-1616-01	\$31,988.00	\$0.00	\$31,988.00	Open
10						\$0.00	
11						\$0.00	
12						\$0.00	
13						\$0.00	
14						\$0.00	
15						\$0.00	
16						\$0.00	
17						\$0.00	
18						\$0.00	
19						\$0.00	
20						\$0.00	
				\$155,963.00	\$6,931.45	\$162,894.45	
				Current Contract Amount		\$300,000.00	
				Remaining Uncommitted Contract Amount		\$137,105.55	

Port of Tacoma

One Sitcum Plaza
PO Box 1837
Tacoma, WA 98421

TASK ORDER**No. 01****CONTRACT:** On-Call Architect'l Services - TCF**DATE:** May 24, 2016**TITLE:** 101058.01 - 2000 Taylor Way Building Repainting**CONTRACT NO:** 069985**PROJECT MANAGER:** Pedro V. Reyes

TO: TCF Architecture
902 N Second St
Tacoma, WA 98403

ATTN: Randy Cook**DESCRIPTION OF WORK**

Scope of Services as described in the attached proposal from Randy Cook, TCF Architecture, dated May 18, 2016. Coordinate all services with the Port PM, Pedro Reyes.

Port Project No. 101058.01

TASK ORDER DETAIL

#	Quantity	UOM	Unit Price	Description	Amount
00001	1.00		\$10,142.00	Not to Exceed / Time & Materials	\$10,142.00
Total:					\$10,142.00

Issued By: Jana Prince**Date:** 5/24/2016