

Port of Tacoma – APMT Fender Repairs
Master ID 101068.01 | Contract 070444
Pre-Bid Meeting Agenda
June 8, 2017

1. Introductions

- | | |
|--------------------|---------------------------------|
| a. Jan Shawyer | Port of Tacoma, Project Manager |
| b. Mike Kisak | Port of Tacoma, Inspector |
| c. Steven Johnson | Port of Tacoma, Procurement |
| d. Adam Bergman | KPFF Consulting |
| e. Marvin Ferreira | APM Terminals, Security |

2. Division 00 Procurement and Contracting Requirements

- a. Section 00 11 13 Advertisement for Bids
 - i. Bid Opening: **June 20, 2017 at 2:00 p.m.** at the Port Administration Office. (Portland Ave to Lincoln Ave to Milwaukee Way for quickest access to the Port Admin)
 - ii. Estimated Cost: **\$400,000 to \$475,000** plus Washington State Sales Tax (WSST).
 - iii. Site Visit: Following Pre-Bid
 - iv. Bidder questions submitted to procurement@portoftacoma.com **due no later than June 13.** After that date the question period is closed.
 - v. Bidding Documents: Register to download Plans, Specifications, Addenda, and the Plan Holders List for this project. Visit the Port of Tacoma Website at <http://www.portoftacoma.com>. Select Procurement, then 070444.
- b. Section 00 21 00 Instructions to Bidders
 - i. Bidder Responsibility (Paragraph 1.06 Post Bid Information)
- c. Section 00 41 00 Bid Form - Contracts
 - i. Fill in all blanks
 - ii. Acknowledge all addenda
 - iii. Bid Security
 - iv. Bid form signed by a company Authorized individual
- d. Section 00 52 0000 Agreement Form - PM
 - i. Contract Time: **Substantial Completion – 90 calendar days from contract execution. Final Completion within 30 calendar days of Substantial Completion**
 - ii. Liquidated Damages: **\$500/Day for failure to achieve Substantial Completion**

3. Division 01 General Requirements

- a. Section 01 10 00 Summary
- b. Section 01 14 00 Work Restrictions
- c. Section 01 33 00 Submittal Procedures
- d. Section 01 64 00 Owner Furnished Products

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4. Division 02 Demolition

- a. Section 02 41 13 Site Demolition

5. Division 06 Lumber and Timber

- a. Section 06 05 00 Lumber and Timber
- b. Section 06 10 00 Rough Carpentry

6. Division 31 Timber Piling

- a. Section 31 62 19 Timber Piling

7. Overview of work

8. Questions

9. Site Visit