

# Pre-Bid Meeting Agenda

April 27, 2016

## NORTH LEAD RAIL IMPROVEMENTS

Project 092938 | Contract 070164

### 1. Introductions

- |                     |   |
|---------------------|---|
| a. Carol Rhodes     | Port of Tacoma, Senior Project Manager            |
| b. Matt Lenn        | Port of Tacoma, Construction Inspector            |
| c. Sherry Arciniega | Port of Tacoma, Senior Contracts Specialist       |
| d. Tony Warfield    | Port of Tacoma, Environmental                     |
| e. Steve Kingsley   | KPFF, Consultant Engineer                         |
| f. Kyle Kellem      | Tacoma Rail, Roadmaster                           |
| g. Todd Vincent     | Tacoma Rail, Terminal Manager                     |
| h. John Hemmert     | Port of Tacoma, Lead track facilities maintenance |

### 2. Division 00 Procurement and Contracting Requirements

- a. Section 00 11 13 Advertisement for Bids
  - i. Bid Opening: **May 12, 2016 at 2:00 p.m.** at the Port Administration Office.
  - ii. Estimated Cost: **\$9,000,000**
  - iii. Site Visit: Following Pre-Bid
  - iv. Bidder questions and any substitution requests submitted to [procurement@portoftacoma.com](mailto:procurement@portoftacoma.com) no later than **May 5, 2016, 5:00 PM**
  - v. Bidding Documents: [www.portoftacoma.com](http://www.portoftacoma.com)
- b. Section 00 21 00 Instructions to Bidders
- c. Section 00 31 00 Available Project Information
- d. Section 00 31 26 Existing Hazardous Material Information
- e. Section 00 41 00 Bid Form
  - i. Bid form signed by Authorized person
  - ii. Fill in all blanks
  - iii. Acknowledge all addenda
  - iv. Contract Time starts at Contract Execution:
    - 1. Phase 1 Substantially Complete: Calendar Days 262 Calendar Days**
    - 2. Substantial Complete: 349 Calendar Days**
  - v. Liquidated Damages: \$1,000/Day
- f. Section 00 73 16 – Insurance Requirements
- g. Section 00 73 63 Security Requirements

### **3. Division 01 General Requirements**

- a. Section 01 10 00 Summary
- b. 01 14 00 Work Restrictions
  - i. Active Rail yard
  - ii. Rail coordination/Track Outages
  - iii. Sequence Plans – Rail, Lighting, Other work.
    - 1. TPU Relocation
- c. Section 01 20 00 Price and Payment Procedures
  - i. Contract Work complete – one (1) lump sum; paid per the Schedule of Values.
  - ii. Mob/Demobilization
  - iii. Unit Price for off-site disposal of soil
- d. Section 01 30 00 – Administrative Requirements
  - i. Pre-work submittals prior to NTP: Site access
- e. Section 01 35 43.19 – Export Soil Management
- f. Section 01 41 00 – Regulatory Requirements (Permits)
- g. Section 01 45 00 – Quality Control
- h. Section 01 50 00 – Temporary Facilities – Field Offices
- i. Section 01 64 00 - Owner furnished materials – Delivery dates
- j. Section 01 74 19 – Waste management / Salvage & Recycle \*

### **4. Project Overview**

### **5. Questions**

### **6. Site Visit**