



TO: MICROSOFT 365 AND AZURE SUPPORT SERVICES

SUBJECT: RFP NO. 071692

ADDENDUM NUMBER # 02

This addendum is issued to add, remove, clarify, and amend the following:

ATTACHMENT C – RATE SHEET SAMPLE TEMPLATE

ATTACHMENT C – RATE SHEET SAMPLE TEMPLATE

Project Role	Remote Hourly Rate	On-Site (Tacoma, WA) Hourly Rate – inclusive of travel expenses
	\$x	\$x
	\$x	\$x
	\$x	\$x
	\$x	\$x
	\$x	\$x

All costs/fees quoted shall be:

- **Fixed, fully burdened, including, but not limited to, administrative overhead, and all direct/indirect expenses,**
- Quoted in US Dollars
- Three (3) years term, with one (1) optional 1-year terms
- Full cost inclusive of sales tax and other government fees, taxes, and charges
- Valid throughout the contract period unless otherwise amended and agreed to by both parties in writing

Provide a copy of your Support SLA with your response.