



December 2, 2021

TO: HOLDERS LIST

**SUBJECT: Port of Tacoma Administration Building Security Enhancement and Port
CCTV Camera Expansion**
Contract No. 071570

ADDENDUM NUMBER # 04

This addendum is issued to add the following:

SPECIFICATIONS

1. **REVISE** Section 1.04-A to read:
 1. The Installing Vendor shall provide a Staff Commitment Letter in the Submittal and Shop Drawings submittal package, that states the following:
 1. The Installing Vendor shall identify and designate two (2) qualified Installing Vendor Technicians for the duration of this project.
 1. To be deemed a qualified Installing Vendor for this project, a minimum of two (2) technicians shall have a minimum of five years' experience with projects of similar size and scope.
 2. One of the Technicians shall be the designated LEAD TECHNICIAN.
 - a. This individual shall be responsible for no less than 80% of the technical portion of this project.
 3. The other Technician shall be the designated BACK-UP TECHNICIAN, who may assist the Lead Technician with the project.
 - a. This individual shall be responsible for no greater than 20% of the technical portion of this project.
 4. The Installing Vendor shall submit copies of the above designated technicians' qualifications.
 2. The Installing Vendor shall identify and designate a qualified Project Manager. To be deemed a qualified Project Manager they shall have a minimum of five years' experience with projects of similar size and scope and responsibilities will include, but are not limited to:
 1. The Primary Point of Contact between the Owner and the Installing Vendor. It is acceptable for this person to be the Lead Technician.
 2. Scheduling of technicians to perform the work on the Owners premises.
 3. Scheduling of any meetings.
 - a. All meetings shall be on the Owners premises.
 4. Scheduling and coordination of any deliveries to the Owners premises.
2. **REVISE** Section 1.05-C-1 to read:
 1. Installing Vendor Staff qualifications. Provide the following information:
 1. Qualifications requirements listed in section 1.04 and previous work history.
 2. Provide The Installing Vendor Staff Commitment Letter as described in "Quality Assurance" listed elsewhere in this specification.



3. **REVISE** Section 2.01-C-2 to read:

2. All camera mounts and device mounting hardware shall be provided and installed by the contractor.

4. **REVISE** Section 2.06-C to read:

C. All camera mounts and device mounting hardware shall be provided and installed by the contractor.

5. **REVISE** Section 3.02-D to read:

D. Service:

1. Provide the services of a Qualified Technician to perform all system modifications, repairs or changes.

2. Provide all hardware, equipment rentals, tools and documentation necessary to modify the system on-site.

6. **DELETE** Section 3.02-B

DRAWINGS

No changes

ATTACHMENTS:

No changes

END OF SECTION