

Pre-Bid Meeting Agenda

September 18, 2015

Shoreline Stabilization Project

Project 091407 | Contract 070107

1. Introductions

- a. Pedro Reyes Port of Tacoma, Project Manager
- b. Matt Lenn Port of Tacoma, Construction Inspector

2. Division 00 Procurement and Contracting Requirements

- a. Section 00 11 13 Advertisement for Bids
 - i. Bid Opening: **September 29, 2015 at 2:00 p.m.** One Sitcum Plaza
 - ii. Estimated Cost: **\$220,000 to \$245,000**
 - iii. Bidder questions submitted to procurement@portoftacoma.com by September **25, 2015, 5:00 PM**
 - iv. Bidding Documents: www.portoftacoma.com
- b. Section 00 21 00 Instructions to Bidders
- c. Section 00 31 26 Existing Hazardous Material Information
- d. Section 00 41 00 Bid Form
 - i. Bid form signed by Authorized person
 - ii. Fill in all blanks
 - iii. Acknowledge all addenda
- e. Section 00 52 00 Agreement Form
 - i. Contract Time: **65 Calendar Days from contract execution**
 - ii. Liquidated Damages: \$200/Day
- f. Section 00 73 63 Security Requirements
 - i. TWIC is required
 - ii. Escorting Requirements
 - 1. Escorts may not perform work while escorting
 - 2. Escorts may observe a maximum of 5 workers
 - 3. Escorts must be trained by each terminal prior to escorting

3. Division 01 General Requirements

- a. Section 01 10 00 Summary
 - i. Scope of Work
 - 1. TOTE first order work

- ii. Access to site
 - 1. Work will take place at 5 different locations
 - iii. Work performed under separate contracts
 - b. Section 01 14 00 Work Restrictions
 - i. Facilities will remain in operation during work activities – prevent interference with operations.
 - ii. Stay within work areas
 - iii. Straddle carriers have right of way and will **NOT** yield to cross traffic
 - iv. Fencing that is removed to access shoreline must be put back at end of every shift or if no work is being performed at a site.
 - c. Section 01 20 00 Price and Payment Procedures
 - i. Bid items – per site
 - d. Section 01 35 29 – Health Safety and Emergency Response
 - i. Hazwoper training requirements
 - d. Section 01 35 43.19 – Export Soil Management
 - i. All soil that cannot be reused onsite must be disposed of at LRI.
 - e. Section 01 41 00 – Regulatory Requirements
 - i. Minimum of 7 days' notice must be given to WDFW prior to start of construction
 - ii. No debris may come in contact with water of the state
 - iii. No dredging or damaging of the shoreline
 - f. Section 01 57 13 TESC and Construction Stormwater Pollution Prevention
 - ii. Short form

4. Questions