



April 22, 2014

**TO: HOLDERS LIST**

**SUBJECT: On-Call Programmatic Terminal Planning Services  
Contract No. 069919**

**ADDENDUM NUMBER 01**

**REVISE the 'Scope of Services' section of the RFQ to read as follows (changes are struck-out, bold, and/or underlined):**

**B. SCOPE OF SERVICES**

The Port's Planning Department constantly assesses potential development, strategic acquisition, and operational opportunities supporting the Port's vision, mission, and goals. These services are intended to provide consultant support to the Port as a means to provide a programmatic approach to terminal planning and re-development opportunities.

Early tasks are likely to include an analysis of the Port's five existing container terminals and break-bulk terminal to determine how to best optimize the terminals and related infrastructure.

The selected team shall provide a full spectrum of services for maritime industrial development and support infrastructure planning for the scope of this RFQ.

Specific tasks may include, but not limited to:

- Port of Tacoma Master Planning;
- Terminal development/re-development planning;
- Transportation and traffic planning;
- Rail and railway planning, to include terminal rail and off-terminal rail;
- Capacity analysis for conceptual road, rail and marine terminal projects;
- Operations analyses;
- Cost benefit analysis and life cycle cost analyses and calculations;
- Financial and economic (trade, bulk, freight) forecasting
- Modeling;

- Feasibility studies;
- Design option development, evaluation and recommendation of design alternatives;
- Cost estimating;
- Market Analyses,
- Schedule development and analysis;
- Pre-design, planning and assessment;
- Engineering and/or Environmental analyses, studies and report preparation;
- Security analyses of plans;
- Project/program management services;
- Other related pre-design services requested by the Port.
- Supporting the Port with other functions such as establishing agreements with partners for funding, communications and lease agreements.
- Provide on-going support, **as needed**, to the Port as an independent reviewer during design and construction of any subsequent capital improvement projects; **if determined due to the complexity and need of the improvement, or the Port may elect to use an alternate resource for the following services**, to include but not limited to:
  - Review of design documents and technical reports, including design changes;
  - 3rd party peer review of final bid documents;
  - Review of estimates and schedules at all phases;
  - Quality Control/Quality Assurance at all phases;
  - Attending design and construction meetings;
  - Project coordination with agencies having jurisdiction and other stakeholders;
  - Other related design and construction phase services requested by the Port.
- \* Engineering design services will be procured separately and are not intended to be a part of the services under this contract. **The selected On-Call Planning Consultant, or its subconsultants, will not be precluded from submitting qualifications on subsequent requests for design services, when the Port determines that other resources are sufficient for on-going support services through design.**
- Additional other miscellaneous tasks generally associated with the tasks outlined above.

**END OF ADDENDUM NO. 01**